Bishop State Community College

Non-U.S. Citizen Application Procedures
International Student Services Office

I. NON-U.S. CITIZENS AND NON-CITIZEN PERMANENT RESIDENTS MUST SUBMIT:

▪ Application for Admission – Complete the Application for Admission – International Students. (Passport & VISA information required for application)

High School & College/University Work:

If you attended High School in the United States: For U.S. high school graduates, an official transcript is required. The transcript must come from the High School sealed. Unsealed transcripts cannot be accepted.

If you attended High School outside the United States: An Official General Evaluation Report from an accredited credential evaluator is required. You would submit your high school documents to an evaluation company for a “General” Report evaluation.

If you attended college or university overseas: Even if you have college work, Bishop State still requires your high school evaluation. You must use World Education Services (WES) (www.wes.org/students). For international college and/or university coursework to be considered for transfer credit, an official “Catalog Match” report is required from WES.


II. U.S. COLLEGE/UNIVERSTY TRANSFER STUDENTS MUST ALSO SUBMIT:

▪ Official Transcript(s) from U.S. Colleges and Universities: Official transcripts must be sent from each college and/or university attended in the U.S. Only official transcripts will be accepted.

▪ Transfer Clearance Form (F-1 Visa Holders Only): The International Advisor at the most recent college/university you attended in the U.S must complete this form.

III. F-1 VISA HOLDERS MUST ALSO SUBMIT:

▪ Affidavit of Financial Support - Proof of adequate financial resources to cover all costs associated with attending Bishop State must be provided. Read and complete the Affidavit of Financial Support form. A bank statement or bank letter from the financial sponsor must be attached. This must be dated within six months of intended enrollment.

▪ Proof of English Proficiency - ONE of the following is required:


  B. Demonstrate English proficiency by attending and satisfactorily completing English 101 or higher at another regionally accredited U.S. college or university with a grade of “C” or higher. OR...

  C. Take and pass the International English Language Testing System (IELTS) exam. Minimum required score ranging from 5.5, as determined by the college. Official results must be sent directly from IELTS.

IV. INTERNATIONAL TRANSIENT STUDENTS MUST SUBMIT THE FOLLOWING:

▪ Transient Letter – issued from current college/university, lists courses you wish to take at Bishop State & specific term.

Mail Forms to: Bishop State Community College, Office of International Students, 351 North Broad Street, Mobile, AL 36603.

Contact US: Email: ymcneil@bishop.edu, Ph: 251-405-7002, Website: www.bishop.edu/international