AGENDA
FSE Advisory Committee Meeting
Thursday, October 30, 2014, 6:00 p.m.
Baker-Gaines Central Campus Room 117 (FSE Classroom)
Bishop State Community College
1365 Dr. Martin Luther King Jr. Drive
Mobile, Alabama 36603-5362

I. Call to order
   Dr. William Thompson
   Director, FSE Program

II. Self-introductions
    Each Participant

III. Discussion
    A. Review of Curriculum, Standard 6.4, Embalming; Facilities, Standard 8.2 Off-campus instructional sites
       1. 10 embalmings (6.4.1)
       2. Limit of 5 students per case (6.4.1)
       3. Credit for active, hands on learning, not observing (6.4.1; 6.4.3)
       4. Case reports validating tasks performed by student (6.4.4)
       5. Substantive evidence of students' competence certified by faculty (6.4.5)
       6. Preceptor certification required (6.4.7)
       7. Faculty visits to off-campus sites, certify appropriateness of facility (6.4.8)
       8. Signed affiliation agreements (6.4.9)
       9. On-campus restorative art lab (6.4.10)
      10. Case reports retained for seven years (6.4.11)
      11. Facility must be licensed by appropriate authority (8.2.1)
      12. Adequate size and space (8.2.2)
      13. Written affiliation agreement (8.2.3, 6.4.9)
      14. Facility must satisfy federal, state and local regulations (8.2.4)

      Requested action 1: Review agenda for model off-campus site visitation.
      Consideration: Modify form to indicate if students are assigned to site for activities in FSE 203 or FSE 228 or both?
      Requested action 2: Standard list of tasks for students in FSE 228, Internship

    B. Review of Program Planning and Evaluation / Assessment, Standard 11
       1. Written plan (11.1.1) [in progress]
       2. Comprehensive system of planning and assessment (data collection and analysis) 11.1.2
          [WEAVE]
       3. NBE no longer required as requirement for graduation, as per Mr. Robert C. Smith III
          (11.3.1)
       4. Must maintain 60% pass rate on NBE for first-time test takers (11.4)
          [NOTE from ABFSE: The ABFSE Office recognizes that compliance with Standard 11.4
          may be difficult based on recent changes implemented by the ICFSEB regarding the
          results reporting process. We are still working on a resolution to that problem.]
       5. Must maintain at least 60% graduation rate (11.6)
       6. Must maintain at least 60% employment rate (11.7)

      Requested action: Complete Satisfaction surveys

IV. Items from the floor

V. Other business (new, old, unfinished)

VI. Adjournment
    Refreshments