

BISHOP STATE COMMUNITY COLLEGE

351 North Broad Street
 Mobile Alabama 36603-5898
 Phone: 251.405.7015
 Fax: 251.690.6918

2019-2020 STUDENT VERIFICATION WORKSHEET

STEP 1 – STUDENT INFORMATION

<i>Last Name</i>	<i>First Name</i>	<i>Social Security Number</i>	<i>Student ID Number</i>
<i>Permanent Address</i>	<i>Street & Number</i>	<i>City/State/Zip</i>	<i>Date of Birth</i>
<i>Local Phone Number (Include Area Code)</i>	<i>Permanent Phone Number (Include Area Code)</i>	<i>Email Address</i>	

STEP 2 – FAMILY INFORMATION

If you are a **DEPENDENT STUDENT** include:

- Yourself
- Your parent(s) (including step-parents)
- Your parent(s) other dependent children if a) your parent(s) will provide more than half of their support from July 1, 2019 through June 30, 2020, or b) the children would be required to provide parental information when applying for Federal Student Aid
- Other people only if they now live in your parent household and your parents will provide more than half of their support from July 1, 2019 through June 30, 2020.

If you are an **INDEPENDENT STUDENT** include:

- Yourself
- Your spouse (if you are married)
- Your children if you will provide more than half of their support from July 1, 2019 through June 30, 2020.
- Other people only if they live in your household and you provide more than half of their support and will continue to do so from July 1, 2019 through June 30, 2020.

Full Name	Age	Relationship	Name of College (Must attend at least half-time during 2019-2020)
		<i>Self</i>	<i>Bishop State College</i>

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STEP 3 – STUDENT TAX TRANSCRIPT & INCOME INFORMATION – CALENDAR YEAR 2017

Did you file a 2017 Federal Income Tax Return?

YES... Attach a copy of a Federal Tax Return Transcript from the IRS (not a copy of Federal Tax Return filed), skip ahead to STEP 5.

NO... Complete the table below and copies of ALL 2017 W-2 forms and continue to STEP 5.

Source of Income (Fill out only if you did NOT file taxes)	Amount Earned in 2017
TOTAL	

NOTE: To request a Tax Return Transcript or a "W-2 Wage Summary" (if you did not keep a copy of your W-2 form) call the IRS at 800.829.1040. Please be advised that it may take a minimum of three weeks for the IRS to mail these documents to you.

STEP 4 – SPOUSE OR PARENT TAX TRANSCRIPTS & INCOME INFORMATION – CALENDAR YEAR 2017

Did you file a 2017 Federal Income Tax Return?

YES... Attach a copy of a Federal Tax Return Transcript from the IRS (not a copy of Federal Tax Return filed), skip ahead to STEP 6.

NO... Complete the table below and attach either a "Student (if for spouse) or Parent (if for parent) Low Income Inquiry Form" or Copies of ALL 2017 W-2 forms and continue to STEP 6.

Source of Income (Fill out only if you did NOT file taxes)	Amount Earned in 2017
TOTAL	

NOTE: To request a Tax Return Transcript or a "W-2 Wage Summary" (if you did not keep a copy of your W-2 form) call the IRS at 800.829.1040. Please be advised that it may take a minimum of three weeks for the IRS to mail these documents to you.

STEP 5 – CERTIFICATION: By signing this worksheet, you certify that all the information reported is complete and correct. If you purposely give false or misleading information, you may be fined, sent to prison or both.

Student Signature *Date* *Student Name (Please Print)* *Student ID Number*

Parent Signature (IF student is dependent) / Spouse Signature (IF Student is married) *Date* *Parent/Spouse Name (Please Print)*