



June 8th, 2018

This is your invitation to submit a bid to renovate the auditorium at Bishop State Community College. Specifications and requirements are enclosed.

You are invited to attend the bid opening. Instructions regarding the location and timeframe are contained herein.

Bids must be sealed and identified on the outside of the envelope and/or shipping boxes as **“Sealed Bid 2017-15, (Auditorium Renovation)” - Open, Wednesday June 27th, 2018 at 2:00pm.**

Adam Merkle
Business Office
Bishop State Community College
Administration Building
351 North Broad Street
Mobile, AL 36603-5898

Sincerely,

Mr. La'Keith Miller
Dean of Business and Finance

RS:acm

Enclosures

Main Campus • 351 North Broad Street • Mobile, Alabama 36603-5898 • (251) 405-7000
Carver Campus • 414 Stanton Street • Mobile, Alabama 36617-2399 • (251) 662-5400
Central Campus • 1365 Dr. Martin Luther King Jr. Avenue • Mobile, Alabama 36603-5362 • (251) 405-4400
Southwest Campus • 925 Dauphin Island Parkway • Mobile, Alabama 36605-3299 • (251) 665-4100

Request for Bid

Auditorium Renovations - #2017-15

Bishop State Community College

351 North Broad Street

Mobile, AL 36603

Purpose: **Bishop State Community College** is a state supported two-year college in the Alabama Community College System. This RFB includes light demolition/renovation of carpeted areas and a support wall for a digital projection system, also repainting of walls and trim, basic electrical modifications, and coordination of ceiling tile replacement to allow for ceiling mount speakers.

RFB Response: Please provide a complete bid response to the following categories - addressing your firm's capabilities to meet the college's expectations for price, quality, and performance.

- 1) Review all *specifications* to ensure understanding of scope
- 2) Wet-signed *formal Bid response sheet w/pricing* listed
- 3) Enclose 3 *references with* contact info from satisfied customers within the past year
- 4) Describe *normal timelines* from awarding of the bid through final project completion
- 5) *Comply* with Alabama public works laws
- 6) Complete all *required forms* and affidavits as noted on the RFB checklist

Renovation Specifications: Complete specifications are included beginning with page 3. Please review thoroughly to ensure your bid meets those requirements.

Formal Bid Response Sheet: The formal bid response sheet should be filled out electronically, printed and wet-signed and included in your proposal package. Deviations or alterations are not permitted unless substitute proposed is an equal. *If proposing substitute please specify, describe equivalency, and note directly on bid page.*

References: Provide 3 references for us to review and contact if we have further questions. Pictures of recently completed work with your clients are highly encouraged.

Normal Mobilization Timeframes: If you are awarded the contract, how soon can we expect your firm to provide a construction schedule and mobilize? What is the expected total project duration? Payments will be made according to standard percentage of completion method, including 10% retainage until final completion determination.

Comply: Because you are bidding on publically owned facilities, you will be required to comply with Alabama public works' contactor requirements as noted in Title 39.

Required Forms: Please complete and return the RFB checklist and all properly signed and/or notarized forms and affidavits as required by the state of Alabama's laws and regulations regarding procurement with state public funds. Please review any federal guidelines that apply.

Sealed, mailed or hand-delivered bids will be received until Wednesday, June 27th, 2018 at 1:00pm. At 2:00pm, the college will unseal and begin evaluation with the goal, but no guarantee, that a decision will be made the same week. As a member of the public you are invited to attend the unsealing at the address below. However no decision will be made at the public meeting.

All inquiries regarding the scope should be directed to:

Cassie Boatwright, *Executive Director of Facilities*
(251) 405-7172
cboatwright@bishop.edu

Sealed bids should be clearly labeled on the outside and directed to:

Bishop State Community College
Business Office
Adam Merkle, *Purchasing Agent*
SEALED #2017-15
351 N Broad Street
Mobile, AL 36603
(251) 405-7128
amerkle@bishop.edu

RENOVATION SPECIFICATIONS

The auditorium is located in the Business Technology Center on the main campus of Bishop State Community College, located at 351 N Broad Street, Mobile, AL 36603.

Demolition *(existing conditions pictures/diagrams on pages 5, 6, and 7)*

- 1) Relocate existing podium to opposite side of auditorium
- 2) Remove, haul away all existing carpet and cove base (and carpet transition strips) in Room 116
- 3) Remove, haul away portions of wall related to existing backlit projection system and areas of wall inconsistent with mounting design for new screens
- 4) Remove ceiling tile speakers, ceiling grid microphones, and wall mounted speakers and cameras and give all equipment to owner

Wall and Ceiling Repair

- 5) Frame-out wall occupied by backlit projection system with adequate support for screen mounts
- 6) Finish wall surfaces with gyp-board/drywall; repair should be unnoticeable under normal lighting
- 7) Provide and install new matching ceiling tiles where speakers were removed

Electrical

- 8) Provide 2 A/V wire chases and 2 new 20amp outlets on a single dedicated circuit in a location behind new screens, as directed by A/V equipment installer
- 9) Provide 1 double-gang A/V wire chase and 1 new outlet on existing circuit for relocated podium; location and style requirements should be obtained from the Executive Director of Facilities

Painting Scope

- 10) Repaint all walls and trim in Room 116, including the repaired wall
- 11) Interior painting shall include surface preparation, normal point-up, caulking, and application of interior paint. Paint should match the specifications provided by Sherwin-Williams included in this bid package
- 12) Final color approval should be obtained from the Executive Director of Facilities

Carpet

- 13) Install new carpet and cove base (and transitions as needed) throughout Room 116
- 14) Carpet specification shall be **Patcraft pdQ²** carpet tile or equal, cove base to match. Final style and color selection should be obtained from the Executive Director of Facilities

General Provisions for all situations; the Contractor:

Shall supply all necessary labor, materials and be responsible for and use care in the protection of the Owners' property, and shall protect other areas not in this scope of work from paint and/or damage. If such damage occurs, the Contractor shall be solely responsible for the restoration of such damages as the result of the Contractor's or any employees of the contractor, except as noted below.

Shall work with the manager to arrange for all automobiles and other vehicles to be removed from the work area to safeguard against possible damage. Interior furniture shall also be covered.

Shall maintain a full work force from the start to the completion of the project, providing a qualified

foreman on the jobsite at all times.

Shall ensure that all such mechanics shall be fully and properly clothed, in identifiable uniforms while working on the premises or entering any part of the work area.

Shall upon completion of the workday, promptly secure equipment and remove all debris, material, and equipment, etc., and shall leave the premises of the jobsite clean and orderly.

Shall deliver, or have delivered, necessary materials in unopened containers with the original labels and batch numbers clearly visible. All materials shall be used in strict adherence to the manufacturer's written specifications and/or recommendations. Follow all label directions.

Shall arrange with the Executive Director of Facilities for working space, space for material storage, and proper access to the areas where the work is to be performed.

Shall rope off and erect warning signs in areas where any chance of damage or injury could occur. The contractor shall be responsible for job safety administration, (including tools, equipment, and work methods), and must be in compliance with applicable OSHA safety regulations.

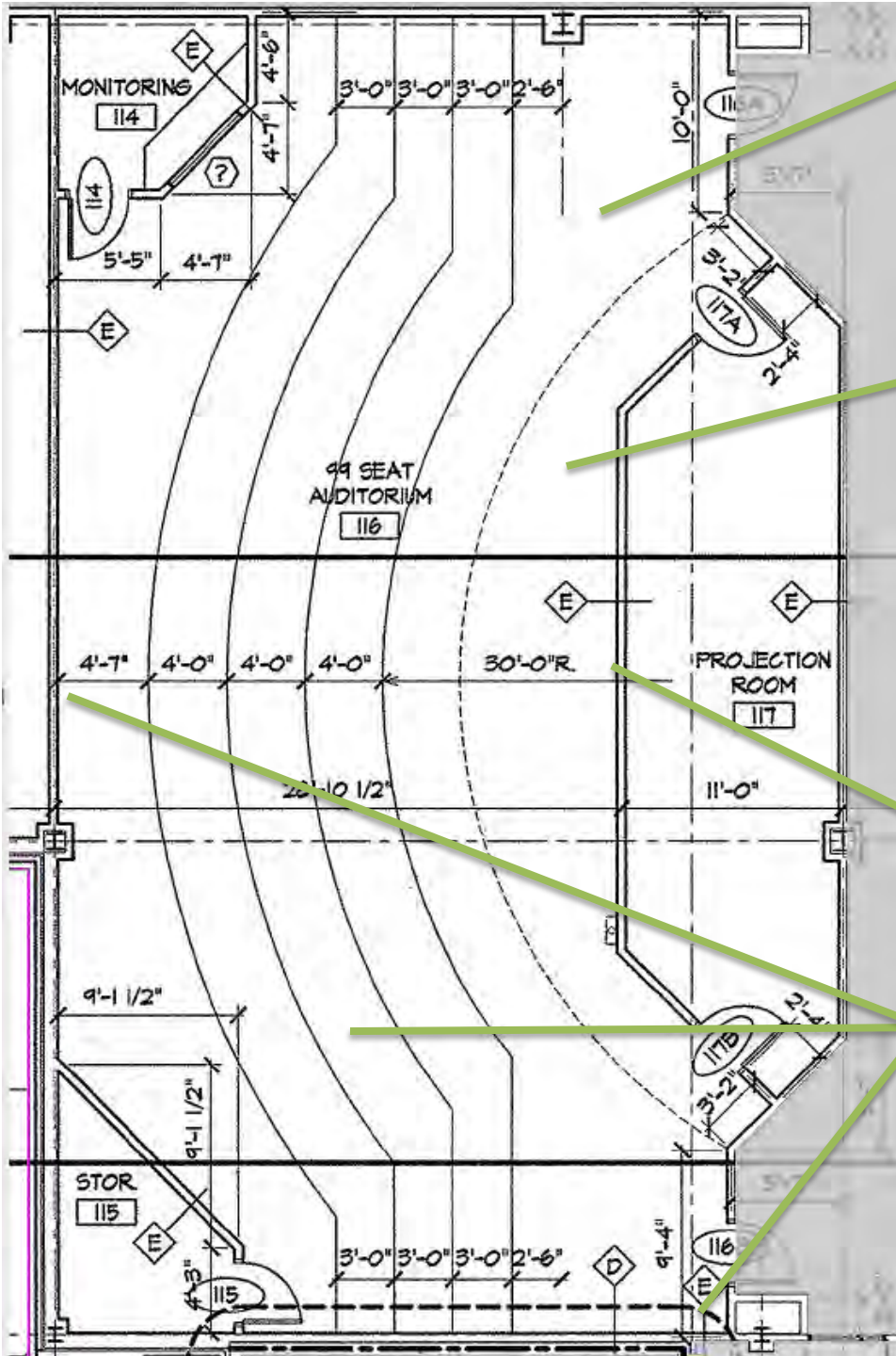
Shall produce all necessary county and local licenses and permits where applicable.

Shall furnish copies of proper insurance, covering liability, property damage, workman's compensation and vehicle insurance and shall keep such insurance in force during the course of the prescribed work.

Shall maintain a good credit rating with material suppliers, in accordance with their terms and provisions, for the purpose of obtaining all necessary materials during the course of work.

Many times as works progresses situations arise that are unforeseen or problems are uncovered that are outside of the scope of the Contractor's work. When such situations arise, **the Contractor shall stop work on this area and the Owner and Contractor should come to some mutual agreement prior to the resumption of work.** At no time is the Contractor to continue such new work without written agreement from the Owner if any additional charges are to be billed beyond the original contract amount.

DEMOLITION PLAN



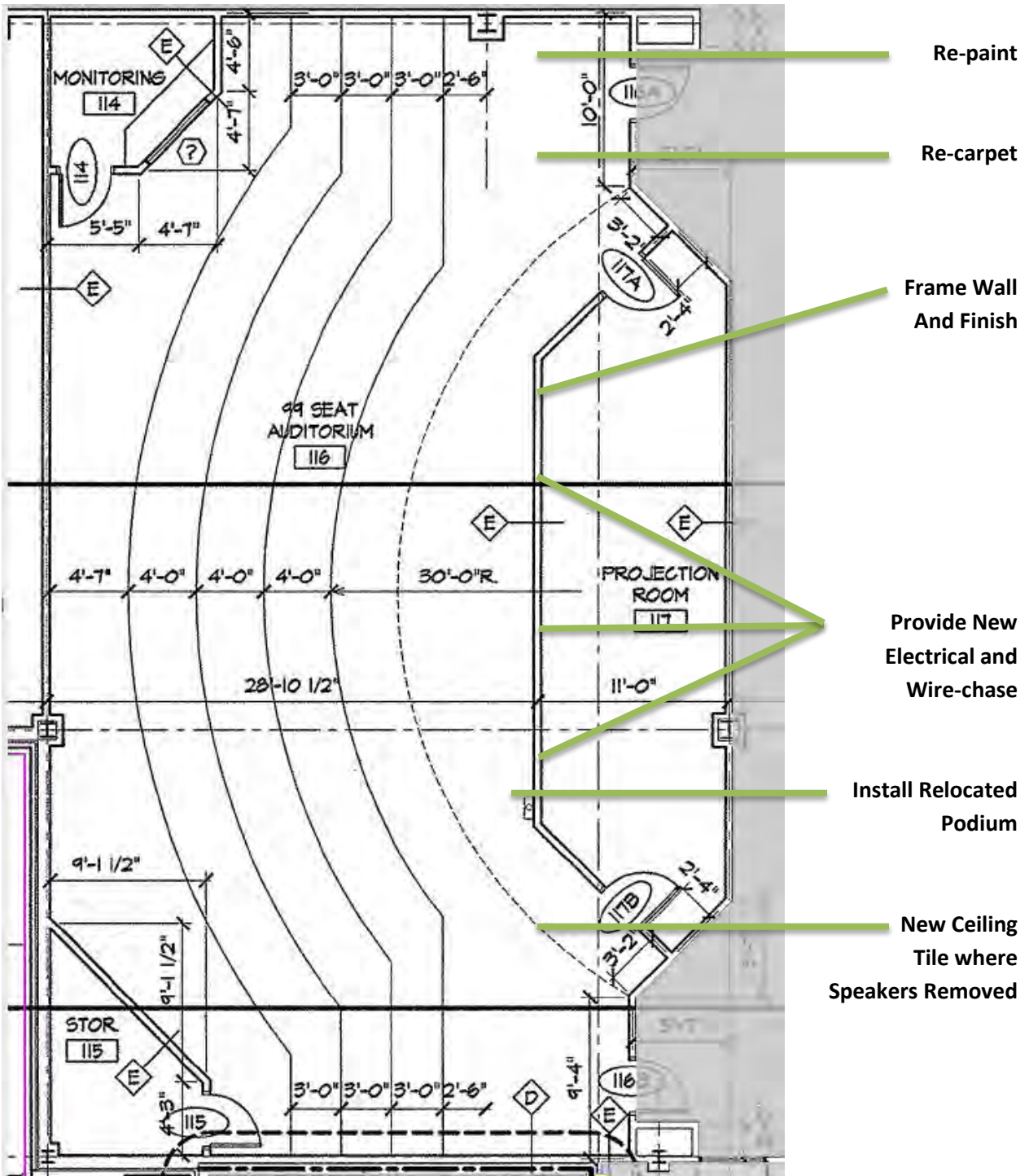
Remove Carpet

Relocate Podium

Remove Backlit
Screens

Remove Speakers
Microphones
Cameras
-In Ceiling
-On Wall

NEW WORK PLAN



EXISTING CONDITIONS

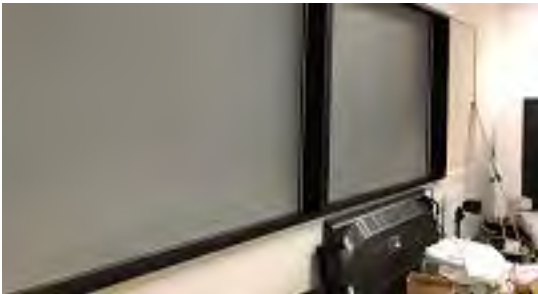
Auditorium - Front view



Auditorium – Rear view



Demolish Backlit Projection Screen (Rear view)



Remove Carpet/Transitions



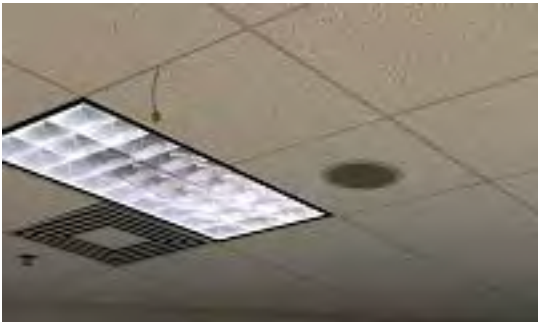
Relocate Podium



Remove Speakers, Provide to Owner



Remove Speakers/Mics, Provide to Owner



Remove Cameras, Provide to Owner



ADDITIONAL PROVISIONS

1. For the purpose of this bid or proposal, the College designates a preference zone to include those entities operating within the state of Alabama.
2. The College reserves the right to accept bids in any combination, or reject any bid or part thereof and waive information that might be in the best interest of the College. The College expressly reserves the right to reject all bids if, in its sole discretion, the College believes the rejection of all bids would be in the best interests of the College.
3. After the bids are opened, all bids become the property of the College and will be made available for public inspection.
4. The proposal is to be made without connections with any other person, company, or party making a bid proposal and is to be in all respects fair and in good faith, without collusion or fraud.
5. Bishop State Community College is tax-exempt under number: 49-1557. Alabama Law (Section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. **BY SUBMITTING THIS RFB or RFP, THE BIDDER IS HEREBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557.** They are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledge that the awarding authority may declare the contract void if the certification is false.
6. Bid awards are subject to change or cancellation due to unanticipated decrease in funding (including tuition, local, state or federal). Bid awards are also subject to change or cancellation due to changes in local, state, federal laws, regulations or policies or in changes in the policies of the Alabama Community College System Board of Trustees.
7. Act 2001-955 requires the Disclosure Statement (included with this bid request) be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.00.
8. Alabama laws require that, as a condition for the award of a contract by a college to a business entity or employer with one or more employees working in Alabama, the business entity or employer must provide documentation of enrollment in the E-Verify program. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The contractor's E-Verify Memorandum of Understanding must be included with the bid. If you do not believe these requirements are applicable to

your entity, include an explanation justifying such exemption. An entity can obtain the E-Verify Memorandum of Understanding upon completion in the E-Verify enrollment process located at the federal web site www.uscis.gov/everify. The Alabama Department of Homeland Security (<http://immigration.alabama.gov>) has also established an E-Verify employer agent account for any business entity or employer with 25 or fewer employees that will provide a participating business entity or employer with the required documentation of enrollment in the E-Verify program. An Employer Identification Number (EIN), also known as a Federal Tax Identification Number, is required to enroll in E-Verify or to establish an E-Verify employer agent account.

9. Invoicing frequency should generally be no more than once per month at the end of the billing period. Payment terms are net 30.

If Contract is awarded, the following conditions will apply and shall take precedence over any and all contrary or conflicting provisions of the agreement between the parties and shall govern the rights and obligations of the parties:

10. This agreement shall be governed by and construed in accordance with the laws of the State of Alabama without giving effect to any choice- or conflict- of- laws, provisions, or rules (whether of the State of Alabama or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than those of the State of Alabama.
11. It is further agreed that the terms and commitments contained herein shall not constitute a debt of the State of Alabama in violation of Section 213 of the Constitution of Alabama of 1901, as amended by Amendment Number 26. If any provision of this agreement shall contravene any statute or constitutional provision, either now in effect or which may be enacted during the term of this agreement, then the conflicting provision of this agreement shall be deemed null and void. Vendor understands, acknowledges, and agrees that its sole and exclusive remedy for any claim which may arise from or relate to this agreement is to file a claim with the Board of Adjustment of the State of Alabama.
12. By signing this contract, the contracting parties affirm, for the duration of this agreement, that they will not violate federal immigration law or knowingly employ, hire, for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of this agreement and shall be responsible for all damages resulting there from.
13. The relationship between the parties is that of independent contractors. Nothing contained herein shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship

between the parties, and neither party shall have authority to contract for or bind the other party in any manner whatsoever.

14. This agreement constitutes the sole and entire agreement of the parties to this agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, negotiations, and agreements, both oral and written, with respect to such subject matter.
15. In accordance with the recommendations of the Governor and the Attorney General of the State of Alabama, the parties shall consider settling all disputes arising from or related to this agreement by using appropriate forms of non-binding alternative dispute resolution.
16. In the event of proration of the fund from which payment under which this agreement is to be made, the agreement will be subject to termination.
17. This agreement may be executed in counterparts, each of which shall be deemed and original, but all of which together shall be deemed to be one and the same agreement.

Federal Funding Provisions, because a portion of funding may come from the federal government, federal contracting regulations could apply including everything listed in Appendix II to Part 200 of 2 CFR Chapter II.

1. By submitting bid or proposal, vendor agrees to comply with all federal guidelines including but not limited to:
 - a. Equal Employment Opportunity
 - b. Davis-Bacon Act, Copeland Anti-Kickback Act
 - c. Contract Work Hours and Safety Act
 - d. Rights to Inventions Made Under a Contract or Agreement
 - e. Clean Air Act and Federal Water Pollution Control Act
 - f. Energy Policy and Conservation Act
 - g. Debarment and Suspension Clauses
 - h. Byrd Anti-Lobbying Amendment



SHERWIN-WILLIAMS
1003A HIGHWAY 98
DAPHNE, AL 36526 4110
(251) 626-7419

Submittal for Bishop State

Thank you for considering Sherwin-Williams products for the Bishop State project. Included in this package is suggested materials by Sherwin-Williams for the project.

Should you require assistance or have any questions or concerns, please contact me at 251-747-7664 or e-mail me at swrep6075@sherwin.com.

Sincerely,

Chris Bumpers
Sherwin-Williams
Sales Representative



SCHEDULE

Interior Finishes

Drywall Previously Painted

Spot Prime: B51W00620 - PrepRite® ProBlock® Interior/Exterior Latex Primer/Sealer White
2 Coats: K45W00051 - Pro Industrial Waterbased PreCatalyzed Epoxy Eg-Shel Extra White
Degrease and Clean prior to scuff sanding.

Concrete Block (CMU) Previously Painted

Spot Prime: B51W00620 - PrepRite® ProBlock® Interior/Exterior Latex Primer/Sealer
2 Coats: K45W00051 - Pro Industrial Waterbased PreCatalyzed Epoxy Eg-Shel
Degrease and Clean prior to scuff sanding

Steel (Doors and Trim)

Prime Coat: B66W00310 - Pro Industrial Pro-Cryl® Universal Acrylic Primer Off White
2 Coats: K46W00051 - Pro Industrial PreCatalyzed Waterbased Semi-Gloss Epoxy



SURFACE PREPARATION

1) Block (Cinder and Concrete)

Remove all loose mortar and foreign material. Surface must be free of laitance, concrete dust, dirt, form release agents, moisture curing membranes, loose cement, and hardeners. Concrete and mortar must be cured at least 30 days at 75°F. The pH of the surface should be between 6 and 9, unless the products to be used are designed to be used in high pH environments such as Loxon. On tilt-up and poured-in-place concrete, commercial detergents and abrasive blasting may be necessary to prepare the surface. Fill bug holes, air pockets, and other voids with a patching compound such as ConSeal.

2) Drywall (Interior and Exterior)

Must be clean and dry. All nail heads must be set and spackled. Joints must be taped and covered with a joint compound. Spackled nail heads and tape joints must be sanded smooth and all dust removed prior to painting. Exterior surfaces must be spackled with exterior grade compounds.

3) Exterior Composition Board (Hardboard)

Some composition boards may exude a waxy material that must be removed with a solvent prior to coating. Whether factory primed or unprimed, exterior composition board siding (hardboard) must be cleaned thoroughly and primed with an alkyd primer.

4) Galvanized Metal

Allow to weather a minimum of 6 months prior to coating. Clean per SSPC-SP1 using detergent and water or a degreasing cleaner, then prime as required. When weathering is not possible or the surface has been treated with chromate's or silicates, first Solvent Clean per SSPC-SP1 and apply a test area, priming as required. Allow the coating to dry at least one week before testing. If adhesion is poor, Brush Blast per SSPC-SP7 is necessary to remove these treatments.

5) Plaster

Must be allowed to dry thoroughly for at least 30 days before painting. Rooms must be ventilated while drying; in cold, damp weather, rooms must be heated. Damaged areas must be repaired with an appropriate patching material. Bare plaster must be cured and hard. Textured, soft, porous, or powdery plaster should be treated with a solution of 1-pint household vinegar to 1 gallon of water. Repeat until the surface is hard, rinse with clear water and allow to dry. The pH of the surface should be between 6 and 9, unless the products to be used are designed to be used in high pH environments.

6) Previously Coated Surfaces

Maintenance painting will frequently not permit or require complete removal of all old coatings prior to repainting. However, all surface contamination such as oil, grease, loose paint, mill scale, dirt, foreign matter, rust, mold, mildew, mortar, efflorescence, and sealers must be removed to assure sound bonding to the tightly adhering old paint. Glossy surfaces of old paint films must be clean and dull before repainting. Thorough washing with an abrasive cleanser will clean and dull in one operation, or, wash thoroughly and dull by sanding. Spot prime any bare areas with an appropriate primer. Recognize that any surface preparation short of total removal of the old coating may compromise the service length of the system. Check for compatibility by applying a test patch of the recommended coating system, covering at least 2 to 3 square feet. Allow to dry one week before testing adhesion per ASTM D3359. If the coating system is incompatible, complete removal is required.



7) Hand Tool Cleaning

Hand Tool Cleaning removes all loose mill scale, loose rust, and other detrimental foreign matter. It is not intended that adherent mill scale, rust, and paint be removed by this process. Mill scale, rust, and paint are considered adherent if they cannot be removed by lifting with a dull putty knife. Before hand tool cleaning, remove visible oil, grease, soluble residues, and salts by the methods outlined in SSPC-SP1. For complete instructions, refer to Steel Structures Paint Council Surface Preparation Specification No. 2 (SSPC-SP2)

8) Power Tool Cleaning

Power Tool Cleaning removes all loose mill scale, loose rust, and other detrimental foreign matter. It is not intended that adherent mill scale, rust, and paint be removed by this process. Mill scale, rust, and paint are considered adherent if they cannot be removed by lifting with a dull putty knife. Before power tool cleaning, remove visible oil, grease, soluble residues, and salts by the methods outlined in SSPC-SP1. For complete instructions, refer to Steel Structures Paint Council Surface Preparation Specification No.3.(SSP-PC3)

9) Wood (Exterior)

Must be clean and dry. Prime and paint as soon as possible. Knots and pitch streaks must be scraped, sanded, and spot primed before a full priming coat is applied. Patch all nail holes and imperfections with a wood filler or putty and sand smooth.

10) Wood (Interior)

All finishing lumber and flooring must be stored in dry, warm rooms to prevent absorption of moisture, shrinkage, and roughening of the wood. All surfaces must be sanded smooth, with the grain, never across it. Surface blemishes must be corrected and the area cleaned of dust before coating.

END OF SPECIFICATION