November 7, 2014

This is your invitation to walk-through and pre-bid on the Renovation of the Biology Labs located at Bishop State Community College, Main Campus, 351 North Broad Street, Mobile, Alabama 36603. Specifications are enclosed.

The walk-through and pre-bid will be held on Thursday, November 13, 2014, from 12:00 p.m. to 3:00 p.m.

The bid opening will be held on Monday, December 1, 2014 at 3:00 p.m. in the Business Office Conference Room on the Main Campus located in the Administration Building at 351 North Broad Street, Mobile, Alabama.

Certificate of Liability Insurance must be submitted with bids along with your Business License.

Bids must be sealed and identified on the envelope as "Sealed Bid, (Biology Labs Renovation)”, Open, Monday, December 1, 2014 at 3:00 p.m.” Bids must be submitted to:

Ms. Bonita Allen
Dean of Business/Finance
Bishop State Community College
Administration Building
351 North Broad Street
Mobile, AL 36603-5898

Please complete and sign enclosed Proposal Form as part of your bid package along with the Alabama Immigration Law Compliance, E-Verify Memorandum. Questions may be directed to Dr. Slyvester Hackworth at (251) 405-4445, Mr. Lorenzo Grayson at (251) 405-7171, or Mrs. Cristina Rodgers at (251) 405-7040.

Sincerely,

Bonita Allen, MSCE
Dean of Business/Finance

Enclosures
Invitation to Bid

I. INTRODUCTION

Bishop State Community College will accept bids for the Renovation of the Biology Labs located at Bishop State Community College, Main Campus, 351 North Broad Street Mobile, Alabama 36603.

II. GENERAL REQUIREMENTS

All vendors must be able to demonstrate that the specifications, as outlined below, are met. Any variations from specifications must be thoroughly described. Inferior products or lesser quality merchandise will not be accepted.

Bishop State Community College reserves the right to reject any or all bids or parts thereof.

Prices

Bidder must supply unit prices (where applicable) to include shipping and assembly.

No prices shall include State or Federal Excise Taxes; tax exemption certificates are furnished upon request.

Where all, or of the planned Work is bid on a unit price basis, both the unit prices and the extensions of the unit prices constitute a basis of determining the lowest responsible and responsive bidder. In cases of error in the extension of prices of bids, the unit price will govern. In case of discrepancy between the prices shown in the figures and in words, the words will govern. A bid may be rejected if any of the requested documents are not included in the sealed bid packet.

Insurance

Certificate of Liability Insurance must be submitted with bids.

Business License

Business License must be submitted with bids.

Bid Form

Bid #2014-27
Opening Date: December 1, 2014 3:00 p.m. C.S.T.
All information requested of the bidder must be filled in. The bid must be completed in ink. Bids will be opened and read publicly at the time and place indicated in this Invitation to Bid. Bidders or their authorized representatives are invited to be present.

After the bids are opened and read publicly, the bid prices will be compared and the results of this comparison will be available to the public. Until the final award of the contract, however, the College shall have the right to reject any or all bids, and it shall have the right to waive technical errors and irregularities if, in its judgment, the bidder will not have obtained a competitive advantage and the best interests of the college will be promoted.

**Award of Contract**

The contract shall be awarded to the lowest responsible and responsive bidder unless the College finds that all the bids are unreasonable or that it is not in the best interest of the College to accept any of the bids. A responsible bidder is one who, among other qualities determined necessary for performance, is competent, experienced, and financially able to perform the contract. A responsible bidder is one who submits a bid that complies with the terms and conditions of the Invitation for Bid and the Bid Documents. Minor irregularities in the bid shall not defeat responsiveness.

The contract will be awarded on in whole, or part, based on unit prices.

**Other**

All bidders, to the best of their knowledge and belief, must be in compliance with all applicable Federal, state, county and municipal laws, regulations, resolutions. In particular, if applicable, all bidders must be licensed and permitted in accordance with the Code of Alabama 1975, as amended; provided, the bidder is not exempted from the below mentioned Code Sections elsewhere in the Code.

<table>
<thead>
<tr>
<th>Code of Alabama</th>
<th>General Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title 10, Chapter 8A</td>
<td>Out-of-State corporations doing business within Alabama</td>
</tr>
<tr>
<td>Title 34, Chapter 8</td>
<td>General contractor licensing for businesses which construct or superintend the construction of any building, highway, sewer, grading or any improvement or structure costing $50,000.00 or more</td>
</tr>
<tr>
<td>Title 39, Chapter 3</td>
<td>Use of domestic products and workmen and laborers who have actually resided in for two years next preceding such employment on public works contracts</td>
</tr>
<tr>
<td>Title 40, Chapter 12</td>
<td>Privilege licenses and store licenses</td>
</tr>
</tbody>
</table>

Bid #2014-27
Opening Date: December 1, 2014 3:00 p.m. C.S.T.  
Bishop State Community College  
Mobile, AL
III. CONTRACT PROVISION

Statement of Disclosure
A vendor disclosure form (attached) must be completed, signed and submitted to Bishop State Community College within ten (10) days of the bid award if the total bid is $5,000.00 or more.

Other Contract Provisions

IV. SPECIFIC INSTRUCTIONS AND SPECIFICATIONS

A. Work must be complete no more than ninety (90) days after award of bid.
B. Bidders must have at least 10 years of laboratory construction experience.
C. All Laboratory Products must be manufactured in the United States of America.
D. Submittal drawings must be turned in with the bid documents showing proposed lab layout and construction details.
E. Project involves the following work:
   1. Room 101
      - Demo all existing material and dispose
      - Wood Laboratory Casework by Kewaunee Scientific or approved equivalent
      - Wood casework must have slip match / vertical match wood veneers and full extension slides.
      - Epoxy Resin 1" thick Worksurfaces and Sinks
      - Laboratory Pedestal and Tables System to create sufficient space for 36 students and one instructor.
      - Laboratory Service Fixtures
      - Instructor Desk and Chair
      - Ceiling Service Panel
      - Pegboard Drying Rack
      - New VCT flooring
      - 10' Markerboard
      - New drop-in ceiling grid and tiles appropriate for a laboratory environment
      - Paint all walls
      - New Safety Shower and Eyewash
      - Laboratory Seating (40 stools)
      - New HVAC System Wall units
      - New plumbing to connect to existing supply and drain lines
      - Ductless Class 3 Fume Hood
      - New lighting in ceiling grid appropriate for a laboratory environment
      - New electrical at student islands placed in appropriate laboratory service pedestals.

   2. Room 102
      - Demo all existing material and dispose
      - Wood Laboratory Casework by Kewaunee Scientific or approved equivalent

Bid #2014-27
Bishop State Community College
Opening Date: December 1, 2014 3:00 p.m. C.S.T.
Mobile, AL
- Wood casework must have slip match / vertical match wood veneers and full extension slides.
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- New Safety Shower and Eyewash
- Laboratory Seating (40 stools)
- New HVAC System Wall units
- New plumbing to connect to existing supply and drain lines
- Ductless Class 3 Fume Hood
- New lighting in ceiling grid appropriate for a laboratory environment
- New electrical at student islands placed in appropriate laboratory service pedestals.

3. Room 103
- Demo all existing material and dispose
- Wood Laboratory Casework by Kewaunee Scientific or approved equivalent
- Wood casework must have slip match / vertical match wood veneers and full extension slides.
- Epoxy Resin 1" thick Worksurfaces and Sinks
- Laboratory Pedestal and Tables System to create sufficient space for 36 students and one instructor
- Laboratory Service Fixtures
- Instructor Desk and Chair
- Ceiling Service Panel
- Pegboard Drying Rack
- New VCT flooring
- 10' Markerboard
- New drop-in ceiling grid and tiles appropriate for a laboratory environment
- Paint all walls
- New Safety Shower and Eyewash
- Laboratory Seating (40 stools)
- New HVAC System Wall units
- New plumbing to connect to existing supply and drain lines
- Ductless Class 3 Fume Hood
- New lighting in ceiling grid appropriate for a laboratory environment
- New electrical at student islands placed in appropriate laboratory service pedestals.

4. Room 201
- Demo all existing material and dispose
- Wood Laboratory Casework by Kewaunee Scientific or approved equivalent
- Wood casework must have slip match / vertical match wood veneers and full extension slides.
- Epoxy Resin 1" thick Worksurfaces and Sinks
- Laboratory Service Fixtures
- Instructor Desk and Chair
- Ceiling Service Panel
- New VCT flooring
- 10' Markerboard
- New drop-in ceiling grid and tiles appropriate for a laboratory environment
- Paint all walls
- New Safety Shower and Eyewash
- Laboratory Seating (40 stools)
- New HVAC System Wall units
- New plumbing to connect to existing supply and drain lines
- New lighting in ceiling grid appropriate for a laboratory environment
- New electrical at student islands placed in appropriate laboratory service pedestals.

F. Bidder must tour the site and take any needed field measurements and examine field conditions prior to bid. For arranging a site visit, please contact Dr. Slyvester Hackworth, at (251) 405-4445.
KEWAUNEE SCIENTIFIC

STYLE 01 TRADEMARK SERIES

SQUARE EDGE DESIGN WITH POWDER COATED FLAME RESIST STEEL DOORS ON STEEL

ALL CASEWORK, HARDWARE AND FINISHES CERTIFIED SEFA AND COMPLIANT

PULL STYLE

1) STAINLESS STEEL WIRE

FULL LOCATION

HORIZONTAL ON DRAWERS, VERTICAL ON DOORS WALL & TAIL CASES ALWAYS HAVE VERTICAL PULLS

Hinge Style

5-KNUCKLE STAINLESS STEEL 2-1/2" H.

DOOR CATCH

POSITIVE DOOR LATCHING MECHANISM WITH SELF CLOSING FEATURE NO ROLLER CATCH

BASE UNIT SHELVING

FULL LENGTH AND WIDTH ADJUSTABLE SHELVING WITH HEAVY DUTY PLATED STEEL SHELF CLIPS

REMOVABLE BACK 1) FULL HEIGHT AT BASE CABINET DOORS ONLY

LABEL HOLDERS 1) NONE AT GENERAL CASEWORK 1) AT FAST DRAWERS ONLY

DRAWER SLIDES 1) 150# EXTENSION EPOXY COATED 150# STATIC RATED SEFA CERTIFIED

SYMBOL LEGEND

A CABINET FILLERS AND COMPONENTS
A CEILING SERVICE PANELS
A EXISTING-EXIST LOCATED ITEMS
A ENTERPRISE COMPONENTS
A EQUIPMENT
A FLANGE-ハウス AND COMPONENTS
A LEDGE CAPS, MISC TOPS
A NON-STANDARD CONFIGURATIONS
A SHELVING
A TOPS
A TOPS
A WOOD EXTENDED END PANELS + TO
A WOOD EXTENDED END PANELS LEFT
A WOOD EXTENDED END PANELS RIGHT
A WOOD EXTENDED END PANELS BOTH

COUNTER TOPS

ALL TOPS TO BE MAXIMUM PRACTICAL LENGTHS DO NOT LOCATE JOINTS ABOVE KNEE SPACE AREAS

KEWAUNEE TOPS TO BE 9" THICK WITH 4" HIGH APPLIED CURVE AND INTEGRAL DRIP EDGE

AS MANUFACTURED BY KEWAUNEE SCIENTIFIC

COLOR SELECTIONS (REQUIRED PRIOR TO ORDER)

COUNTER TOP COLOR (KEWRESIN) BLACK

CABINET BASE COLOR (STEEL) SHELL TRIMPLIES TO BE SELECTED

CABINET ACCENT COLOR (STEEL) DOOR & DRAWER HEAD TRIM TO BE SELECTED

DRAWER BOX AND REMOVABLE ACCESS PANEL NO LIGHT NEUTRAL

PEGBOARD COLOR (EPoxy) TO BE SELECTED

CAULK TYPE (DEFAULT: PAINTABLE LATEX) PAINTABLE LATEX

CAULK COLOR (DEFAULT: WHITE) WHITE

LOCK SCHEDULE (REQUIRED PRIOR TO ORDER)

KEYING REQUIREMENTS

- NO LOCKS
- ALL ALIKE ALIKE
- ALL DIFFERENT
- OTHER SEE KEY SCHEDULE

CUSTOMER APPROVAL

DATE

NAME

SIGNATURE

NOTATION LEGEND

- ARCHITECTURAL OR CUSTOMER NOTE
- PROJECT MANAGER OR SALES NOTE
- FIXTURE TYPE NOTE
- INSTALLER NOTE
- TOP MF OR OTHER NOTE
SECTION A
WOOD STANDING HEIGHT CABINET
AND WOOD WALL CABINET

SECTION B
SAFETY SHOWER WITH
EVERFACE WASH

SECTION C
SINGLE SIDED ENTERPRISE WORKSTATION
WITH STEEL MOBILE CABINET

SECTION D
WOOD STANDING HEIGHT SINK CABINET
WITH EPOXY RESIN RECESS
Form W-9

Request for Taxpayer Identification Number and Certification

Name(s) (as shown on your income tax return)

Business name (if different from above)

Check appropriate box: [ ] Individual/sole proprietor [ ] Corporation [ ] Partnership

[ ] Unincorporated business (Deregistered entity, Corporation, Partnership) __________

[ ] Bankrupt payee

Address (number, street, and apt. or suite no.) Requester’s name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number __________

or

Employer identification number __________

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number or I am waiting for a number to be issued to me, and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding and

3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions: You must cross out Item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest or dividends on your tax return. For real estate transactions, Item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here ____________________________

Date ____________

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien) to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

• An individual who is a U.S. citizen or U.S. resident alien,

• A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,

• An estate (other than a foreign estate), or

• A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

• The U.S. owner of a disregarded entity and not the entity.

Cat. No. 10391X

Rev. 10-2007

Bishop State Community College
Mobile, AL

Opening Date: December 1, 2014 3:00 p.m. C.S.T.
State of Alabama

Disclosure Statement

(Required by Act 2001-935)

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

This form is provided with:

☐ Contract ☐ Proposal ☐ Request for Proposal ☐ Invitation to Bid ☐ Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

☐ Yes ☐ No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

<table>
<thead>
<tr>
<th>STATE AGENCY/DEPARTMENT</th>
<th>TYPE OF GOODS/SERVICES</th>
<th>AMOUNT RECEIVED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

☐ Yes ☐ No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

<table>
<thead>
<tr>
<th>STATE AGENCY/DEPARTMENT</th>
<th>DATE GRANT AWARDED</th>
<th>AMOUNT OF GRANT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

<table>
<thead>
<tr>
<th>NAME OF PUBLIC OFFICIAL/EMPLOYEE</th>
<th>ADDRESS</th>
<th>STATE DEPARTMENT/AGENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

OVER

Bid #2014-27

Opening Date: December 1, 2014 3:00 p.m. C.S.T.
2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

<table>
<thead>
<tr>
<th>NAME OF FAMILY MEMBER</th>
<th>ADDRESS</th>
<th>NAME OF PUBLIC OFFICIAL</th>
<th>PUBLIC EMPLOYEE</th>
<th>STATE DEPARTMENT/AGENCY WHERE EMPLOYED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

<table>
<thead>
<tr>
<th>NAME OF PAID CONSULTANT/LOYBYIST</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed $10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature: ______________________ Date: ________________

Notary's Signature: __________________ Date: ________________ Date Notary Expires: ________________

Act 2001-955 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of $5,000.
April 17, 2012

RE: Information Required by HB 56

To Whom It May Concern:

As you may know, the State of Alabama has passed a new legislation effective January 1, 2012 requiring anyone receiving state monies to verify they are in compliance with the new immigration law. The legislation requires us to hold payment of services rendered on or after January 1, 2012 until proper verification has been obtained.

- If you are a business that is paid directly by Bishop State Community College, please complete an Affidavit of Alabama Immigration Law Compliance, an E-verify Memorandum of Understanding (www.uscis.gov/everify), and a signed Alabama Immigration Law Compliance contract and return to us.
- If you have already completed this information for another institution, please forward a copy of that to us.
- If you have subcontractors that you employ, you are also required to obtain an Affidavit of Alabama Immigration Law Compliance from them and keep on file at your establishment.

There are several pages included in this packet-including a memorandum further explaining this new law. Please take a few moments and look over this information completely. If you have any questions regarding this, please feel free to contact us at directly at (251) 405-7047 or (251) 405-7048. Otherwise, please fill out the appropriate information and return it to us as soon as possible in order to insure no disruption in payment. You may return the information by mail – Bishop State Community College, C/O Business Office, 351 N Broad St. Mobile, AL 36603.

Thank you,

Accounts Payable
Bishop State Community College
MEMORANDUM

TO: Contractors and Grantees
FROM: Bishop State Community College
DATE: April 17, 2012
RE: H.B. 56-Alabama Immigration Law Compliance

The purpose of this Memorandum is to direct your prompt attention to Alabama Immigration Law Compliance flow-down requirements that will be in effect on January 1, 2012. Those are discussed herein and can be summarized as follows:

1. Provide the Alabama Community College System (ACCS) Institution proof that you are in compliance with the immigration law by timely submitting a notarized Affidavit of Alabama Immigration Law Compliance and an E-Verify Memorandum of Understanding;
2. Provide the ACCS Institution a signed Alabama Immigration Law Compliance Contract in the attached Notice from provided;
3. Provide your subcontractors notice of their compliance obligations and Obtain from each a notarized Affidavit of Alabama Immigration Law Compliance-Subcontractor.

The requirements above, imposed by H.B. 56, are "a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees working in the State of Alabama. As a Contractor of Grantee, if you believe these obligations do not apply to you, please notify the Institution immediately.

For your convenience, we have included for your use a sample Affidavit of Alabama Immigration Law Compliance- Contractor and Grantees. Please complete, notarize, and return a copy to the Institution along with your attached E-Verify Memorandum of Understanding. See ALA. CODE 31-31-9 (c).

In turn, you are to obtain from your subcontractors a notarized Affidavit of Alabama Immigration Law Compliance-Subcontractor.
If you contract with more than one ACCS institution, you will only need to have one affidavit completed and notarized, and then provide a copy to the requesting institution. You are required to maintain your subcontractors' affidavits at your offices. These documents will be subject to audit. You may provide a copy of this Memorandum with your notification memorandum to your subcontractors as an explanation for this mandatory requirement.

Finally, you will find a NOTICE OF ALABAMA IMMIGRATION LAW COMPLIANCE REQUIREMENTS TO ALL CONTRACTS ("CONTRACTORS") OF ACCS Institutions for execution by contractors and to be returned to the Institution. To the extent that there is no formal written contract between a contractor and the Institutions, such as where business is conducted by purchase order, this document shall serve as your Alabama Immigration Law Compliance Contract. Similar language will also be in contractual agreements or grant documents with the Institution.
EXHIBIT C

AFFIDAVIT OF ALABAMA IMMIGRATION LAW COMPLIANCE BY A CONTRACTOR OR GRANTEE TO ACCS INSTITUTIONS AND/OR THE STATE BOARD OF EDUCATION

In compliance with SECTIONS 9 (a) and (b) REASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (the "Act"); CODE OF ALABAMA, SECTIONS 31-13-9 (a) and (b), this Affidavit of Alabama Immigration Law Compliance is to be completed and signed by an officer or owner of a contractor or grantee and notarized, as a condition for the award of any contract by an ACCS Institution or by the Alabama Department of Postsecondary Education (ADPE) to an employer that employs one or more employees in the State of Alabama and is a recipient of funds from the Alabama Department of Postsecondary Education, or funds from any political subdivision of the State of Alabama, or any public-funded entity (including an ACCS Institution). Contractors and Grantees are to provide notice to their Subcontractors of their Alabama Immigration Law Compliance obligations.

State of Alabama:
County of ____________________________

Before me, a notary public, personally appeared ________________________________ (print name) who, is duly authorized by the business entity/employer which appears below, being sworn, says as follows:

As a condition for being a contractor or grantee on a project paid for by contract, grant, or incentive by the State of Alabama, or any political subdivision thereof, or any state-funded entity, I hereby attest that in my capacity as ___________________________ (your position) for ___________________________) (name of contractor or grantee), said Contractor or Grantee does not knowingly employ, hire for employment, or continue to employ an unauthorized alien. Further, Contractor or Grantee affirms that it is providing notice to its subcontractors of their Alabama Immigration Law Compliance obligations.

I further attest that said Contractor or Grantee is enrolled in the E-Verify program and attached to this Affidavit is our E-Verify Memorandum of Understanding confirming such program enrollment. I have read this Affidavit and swear and affirm that it is true and correct.

Signature of Affiant

Sworn to and subscribed before me this _______ day of ________________________, 2022. I certify that the affiant is known (or made known) to me to be the identical party he or she claims to be.

Signature and Seal of Notary Public

To be returned to the ACCS INSTITUTION.
Notice of Alabama Immigration Law Compliance Requirements
to all Contractors of ACCS INSTITUTIONS

As a Contractor, as defined in the Act, to an ACCS institution, it is critical to your relationship (future or continuing) with the institution that you comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beebe-Hammon Alabama Taxpayer and Citizen Protection Act. Accordingly, please provide your Affidavit of Alabama Immigration Law Compliance with attached E-Verify Memorandum of Understanding, as requested in the attached memorandum. If you do not believe these obligations apply to you, please notify the Institution immediately.

Every contract entered into by an ACCS institution from this point forward with a contractor will contain the following clause or one substantially similar:

Alabama Immigration Law Compliance Contract: Contractor agrees that it will fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beebe-Hammon Alabama Taxpayer and Citizen Protection Act, which makes it unlawful for an employer in Alabama to knowingly hire or continue to employ an alien who is or has become unauthorized with respect to such employment or to fail to comply with the I-9 requirements or fails to use E-Verify to verify the eligibility to legally work in the United States for all of its new hires who are employed to work in the State of Alabama. Without limiting the foregoing, Contractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien, and shall have an officer or other managerial employee who is personally familiar with the Contractor's hiring practices to execute an affidavit to this effect on the form supplied by the Institution and return the same to the Institution. Contractor shall also enroll in the E-Verify Program prior to performing any work, or continuing to perform any ongoing work, and shall remain enrolled throughout the entire course of its performance hereunder, and shall attach to its affidavit the E-Verify Program for Employment Verification and Memorandum of Understanding and such other documentation as the Institution may require to confirm Contractor's enrollment in the E-Verify Program. Contractor agrees not to knowingly allow any of its subcontractors, or any other party with whom it has a contract, to employ in the State of Alabama any illegal or undocumented aliens to perform any work in connection with the Project, and shall include in all of its contracts a provision substantially similar to this paragraph. If Contractor receives actual knowledge of the unauthorized status of one of its employees in the State of Alabama, it will remove that employee from the project, job site or premises of the Institution and shall comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beebe-Hammon Alabama Taxpayer and Citizen Protection Act. Contractor shall require each of its subcontractors, or other parties with whom it has a contract, to act in a similar fashion. If Contractor violates any term of this provision, this Agreement will be subject to immediate termination by the Institution.
fullest extent permitted by law, Contractor shall defend, indemnify and hold
harmless the Institution from any and all losses, consequential damages, expenses
(including, but not limited to, attorneys' fees), claims, suits, liabilities, fines,
penalties, and any other costs arising out of or in any way related to Contractor's
failure to fulfill its obligations contained in this paragraph.

To the extent that there is no formal written contract between the Institution and the Contractor,
such as where business is conducted by purchase order, this document shall serve as the Alabama
Immigration Law Compliance Contract.

Alabama Immigration Law Compliance Contract Notice Acknowledged and Agreed by
Contractor whose name appears below:

Contractor Officer or Owner Signature/Date

Print Name/Title/Company

Please execute and return to the ACCS INSTITUTION within the next 10 days
To be returned to the Commissioner of Oaths at an ACC INSTITUTION.

Signature and Seal of Oath Public

[Signature]

Signature of Witness

1. I certify under oath the signature of (or mark herein) to me to be the hand-written name of the claim to be.

2. Sworn to and subscribed before me this day of

20__

Signature of Witness

I have read and signed this affidavit, and attorn that it is true and correct.

12-oG) and (c)

For each of the oaths of employees and the said oath herein, the oath is made with an African's Oath.

STATEMENT OF UNDERSTANDING AND AGREEMENT

I hereby state that this affidavit is attorn in the absence of witnesses and attorn to the Commissioner, and to the Commissioner, that I do hereby agree that the following is true:

(continued)

Compliance of Affirmation

I do hereby affirm by the power of the said oath, that I do hereby affirm that the following is true:

(continued)

Any of the Statements of the Commissioner of Oaths at an ACC INSTITUTION

Applicant of African Immigration Law Compliance by

Director

AND OF THE STATE BOARD OF EDUCATION

SUBMISSION OF CERTIFICATE TO ACC INSTITUTIONS

APPLICANT FOR AFRICAN IMMIGRATION LAW COMPLIANCE BY A