

Request for Proposals

Nursing Clinical Rotations Simulation Solutions - #2021-008

Bishop State Community College
351 North Broad Street
Mobile, AL 36603

Purpose: Bishop State Community College is a state supported, open admission, two-year community college in the Alabama Community College System. As further described on page 3, the purpose of this RFP is to identify a simulation solution for Nursing Clinical Rotations for various courses offered at Bishop State.

RFP Response: Please provide a brief response to the following 4 categories - addressing your firm's capabilities to meet the college's expectations.

| | Weight |
|--|-----------|
| 1) Describe your <u>simulation experience solutions</u> | 35% |
| 2) Provide <u>3 references</u> | 20% |
| 3) Wet-signed <u>formal RFP response</u> sheet w/pricing | 45% |
| 4) Complete all required forms and affidavits on the RFP checklist | Pass/Fail |

Simulation Experience Solution: Due to the ongoing health concerns generated by the COVID-19 global pandemic, our nursing school requires a solution to deliver simulated nursing clinical experiences for those students who cannot obtain a clinical placement. Different simulations should be proposed for the courses listed on page 3 of this document. These solutions shall meet all of the clinical hours requirements and the objectives noted on pages 4 and 5. Further information about each course, including the formal course descriptions are available in our online catalog.

References: Provide in your submission package a list of 3 references from satisfied customers.

Formal RFP Response Sheet: The formal RFP response sheet contains the basic outline of how we would like to review your pricing proposal. Please complete this document and turn in a wet-signed copy with your RFP response.

Required Forms: Please complete and return the RFP checklist and all properly signed and/or notarized forms and affidavits as required by the state of Alabama's laws and regulations regarding procurement with public funds, and any federal guidelines that may apply.

Sealed proposals (only) will be received until June 24th, 2021 at 12pm. At 1:00pm, the college will unseal and begin evaluation. As a member of the public you are invited to attend the unsealing at the address below. However, no decision will be made at the public meeting.

All inquiries and questions should be directed to Dr. Jacqueline Smith via email at: jsmith@bishop.edu

Sealed proposals should be clearly labeled on the outside and directed to:

Bishop State Community College

Business Office

Adam Merkle, *Purchasing Agent*

SEALED #2021-008

351 N Broad Street

Mobile, AL 36603

(251) 405-7128

amerkle@bishop.edu

Nursing Simulations: Specifications

Propose and submit unique clinical rotation simulation experiences that align with each of the courses noted below.

Course descriptions are available on our website > digital catalog > nursing courses

| Course Number | Course Name |
|----------------------|---|
| NUR 112 | Fundamental Concepts of Nursing |
| NUR 113 | Nursing Concepts I |
| NUR 114 | Nursing Concepts II |
| NUR 115 | Evidence Based Clinical Reasoning |
| NUR 209 | Concepts for Healthcare Transition Students |
| NUR 211 | Advanced Nursing Concepts |
| NUR 221 | Advanced Evidence Based Clinical Reasoning |

*Bishop State Community College
Course Make-Up*

| <i>Course</i> | <i>Theory</i> | <i>Lab</i> | <i>Clinical</i> | <i>Preceptor</i> |
|----------------|---------------|------------|--|------------------|
| NUR 112 | 60 | 90 | 45 (Adult/LTC) | None |
| NUR 113 | 60 | 45 | 135 (Adult/Peds) | None |
| NUR 114 | 75 | 0 | 135 (Adult/OB/Psych) | None |
| NUR 115 | 15 | 0 | 0 | 45 |
| NUR 209 | 90 | 45 | 135 (Adult/Peds/OB/Psych) | 45 hours |
| NUR 211 | 60 | 0 | 135 (Complex Adult/Peds/HROB/Psych) | 0 |
| NUR 221 | 45 | 0 | 90 | 0 |

| Course | Concepts |
|---------|---|
| NUR 112 | <ul style="list-style-type: none"> • Professionalism • Health Promotion • Psychosocial Well-being • Functional Ability • Pharmacology • Healthcare Delivery System • Coordinator/Manager of Care |
| NUR 113 | <ul style="list-style-type: none"> • Coordinator/Manager of Care • Perfusion • Gas Exchange • Immunity • Functional Ability • Cellular Regulation • Fluid/Electrolyte Balance • Pharmacology • Sensory Perception |
| NUR 114 | <ul style="list-style-type: none"> • Coordinator/Manager of Care • Health Promotion • Growth & Development • Immunity • Functional Ability • Perfusion • Cellular Regulation • Psychosocial Well-being • Medical Emergency |
| NUR 115 | <ul style="list-style-type: none"> • Coordinator/manager of Care • Professionalism • Healthcare Delivery System |

| | |
|----------------|--|
| <p>NUR 209</p> | <ul style="list-style-type: none"> • Professionalism • Health Promotion • Psychosocial Well-being • Functional Ability • Pharmacology • Healthcare Delivery System • Manager of Care |
| <p>NUR 211</p> | <ul style="list-style-type: none"> • Manager of Care • Safety • Fluid and Electrolyte Balance • Pharmacology • Gas Exchange • Immunity • Psychosocial Well-being • Growth & Development • Cellular Regulation • Perfusion • Medical Emergencies |
| <p>NUR 221</p> | <ul style="list-style-type: none"> • Manager of Care • Professionalism • Healthcare Delivery System |

ADDITIONAL PROVISIONS

1. For the purpose of this solicitation, the College designates a preference zone to include those entities operating within the state of Alabama.
2. The College reserves the right to accept bids in any combination, or reject any bid or part thereof and waive information that might be in the best interest of the College. The College expressly reserves the right to reject all bids if, in its sole discretion, the College believes the rejection of all bids would be in the best interests of the College.
3. After the bids are opened, all bids become the property of the College and will be made available for public inspection.
4. The proposal is to be made without connections with any other person, company, or party making a bid proposal and is to be in all respects fair and in good faith, without collusion or fraud.
5. Bishop State Community College is tax-exempt. Alabama Law (Section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. **BY SUBMITTING THIS RFP or RFP, THE BIDDER IS HEREBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557.** They are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledge that the awarding authority may declare the contract void if the certification is false.
6. Bid awards are subject to change or cancellation due to unanticipated decrease in funding (including tuition, local, state or federal). Bid awards are also subject to change or cancellation due to changes in local, state, federal laws, regulations or policies or in changes in the policies of the Alabama Community College System Board of Trustees.
7. Act 2001-955 requires the Disclosure Statement (included with this bid request) be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.00.
8. Alabama laws require that, as a condition for the award of a contract by a college to a business entity or employer with one or more employees working in Alabama, the business entity or employer must provide documentation of enrollment in the E-Verify program. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The contractor's E-

Verify Memorandum of Understanding must be included with the bid. If you do not believe these requirements are applicable to your entity, include an explanation justifying such exemption. An entity can obtain the E-Verify Memorandum of Understanding upon completion in the E-Verify enrollment process located at the federal web site www.uscis.gov/everify. The Alabama Department of Homeland Security (<http://immigration.alabama.gov>) has also established an E-Verify employer agent account for any business entity or employer with 25 or fewer employees that will provide a participating business entity or employer with the required documentation of enrollment in the E-Verify program. An Employer Identification Number (EIN), also known as a Federal Tax Identification Number, is required to enroll in E-Verify or to establish an E-Verify employer agent account.

9. Invoicing frequency should generally be no more than once per month at the end of the billing period. Payment terms are net 30.

If Contract is awarded, the following conditions will apply and shall take precedence over any and all contrary or conflicting provisions of the agreement between the parties and shall govern the rights and obligations of the parties:

10. This agreement shall be governed by and construed in accordance with the laws of the State of Alabama without giving effect to any choice- or conflict- of- laws, provisions, or rules (whether of the State of Alabama or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than those of the State of Alabama.
11. It is further agreed that the terms and commitments contained herein shall not constitute a debt of the State of Alabama in violation of Section 213 of the Constitution of Alabama of 1901, as amended by Amendment Number 26. If any provision of this agreement shall contravene any statute or constitutional provision, either now in effect or which may be enacted during the term of this agreement, then the conflicting provision of this agreement shall be deemed null and void. Vendor understands, acknowledges, and agrees that its sole and exclusive remedy for any claim which may arise from or relate to this agreement is to file a claim with the Board of Adjustment of the State of Alabama.
12. By signing this contract, the contracting parties affirm, for the duration of this agreement, that they will not violate federal immigration law or knowingly employ, hire, for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of this agreement and shall be responsible for all damages resulting there from.
13. The relationship between the parties is that of independent contractors. Nothing contained herein shall be construed as creating any agency, partnership, joint venture,

or other form of joint enterprise, employment, or fiduciary relationship between the parties, and neither party shall have authority to contract for or bind the other party in any manner whatsoever.

14. This agreement constitutes the sole and entire agreement of the parties to this agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, negotiations, and agreements, both oral and written, with respect to such subject matter.
15. In accordance with the recommendations of the Governor and the Attorney General of the State of Alabama, the parties shall consider settling all disputes arising from or related to this agreement by using appropriate forms of non-binding alternative dispute resolution.
16. In the event of proration of the fund from which payment under which this agreement is to be made, the agreement will be subject to termination.
17. This agreement may be executed in counterparts, each of which shall be deemed and original, but all of which together shall be deemed to be one and the same agreement.

Federal Funding Provisions, because a portion of funding may come from the federal government, federal contracting regulations could apply including everything listed in Appendix II to Part 200 of 2 CFR Chapter II.

18. By submitting bid or proposal, vendor agrees to comply with all federal guidelines including but not limited to:
 - a. Equal Employment Opportunity
 - b. Davis-Bacon Act, Copeland Anti-Kickback Act
 - c. Contract Work Hours and Safety Act
 - d. Rights to Inventions Made Under a Contract or Agreement
 - e. Clean Air Act and Federal Water Pollution Control Act
 - f. Energy Policy and Conservation Act
 - g. Debarment and Suspension Clauses
 - h. Byrd Anti-Lobbying Amendment