Bid Response Checklist

<u>Items below must be included in response to be "a Qualified Bidder"</u>

- ☐ Bid Bond or Cashiers' Check for not less than 5% of bid, not-to-exceed $10,000
- ☐ AL State Contractors' License # - Must not be Expired (copy)
- ☐ Certificate of Liability Insurance (copy)

- ☐ Written Bid Response
- ☐ Formal Bid Response Sheet _____ printed and wet-signed
- ☐ 3 References
- ☐ W-9 Form _____ printed and wet-signed
- ☐ State of Alabama Disclosure _____ printed / notarized / wet-signed
- ☐ Affidavits AL Immigration _____ printed / notarized / wet-signed
- ☐ E-Verify MOU _____ printed / wet-signed