



Program Admission Terms and Conditions

You must agree to the terms below or you will be directed back to the Application Menu and your application will not be submitted. Please email workforce@bishop.edu if you have questions regarding the following statements.

By clicking "I agree to the terms" below, I understand I am submitting my application for admission to Bishop State Community College for non-credit education and training. I understand that withholding information or giving false information may make me ineligible for admission to the College or may subject me to immediate dismissal from the College. I have read this application and certify that the statements I have made on this application are correct and complete.

I agree to abide by the rules, policies, and regulations of the College as outlined in the Student Handbook, College Catalog, and College Website.

I understand the official means of communication from Bishop State Community College is via my Bishop State Community College email account.

I voluntarily consent to receive information in electronic transactions via the College portal and/or college email. If I wish to remove consent, I understand I should contact Bishop State Community College

I give permission to Bishop State Community College to text college related information to my cell phone number and agree that Bishop State Community College owns all photographs taken at college events. Bishop State Community College reserves the right to use these photographs for College promotional materials, both digital and print. If I wish to remove my photograph, I understand I must file a "Do Not Use Photograph" form with the Office of Public Relations.

Once enrolled, I understand that I am covered by the Federal Family Educational Rights and Privacy Act (FERPA), and that directory information is defined in the College Catalog. I understand that if I do not want directory information released, I must contact the Office of Admissions and Records.

Furthermore, I understand that courses are taught in English and that other items may be required for admission, depending on specific program requirements. These items may include... a minimum age of 18, a valid Driver's License, Test for Adult Basic Education (TABE) assessments or an ACT minimum score (within the last three years), and/or a High School Diploma or GED.

It is the policy of the Alabama Community College System Board of Trustees and Bishop State Community College, a postsecondary institution under its control, that no person shall, on the grounds of race, color, national origin, religion, marital status, disability, gender, age, or any other protected class as defined by federal and state law, be excluded from participation, denied benefits, or subjected to discrimination under any program, activity, or employment. (IN ACCS Board OF Trustees Policies 601.02 – 4.13.16 and 800.00 – 5.10.17) Updated: 2.15.2018

Refund Policy

Application Fees, if any, are nonrefundable. Costs are nonrefundable for items considered personal items, e.g., uniforms. A full refund of course fees may be obtained by placing a written request to Bishop State Community College no later than 14 days prior to the program or course start date. No refund is available after 14 days prior to the program or course start date. Other policies may apply depending on selected programs.

For college policies, catalog and student handbook, please visit.

<http://catalog.bishop.edu/content.php?catoid=7&navoid=324>

Main Campus • 351 North Broad Street • Mobile, Alabama 36603-5898 • (251) 405-7000
Carver Campus • 414 Stanton Street • Mobile, Alabama 36617-2399 • (251) 662-5400
Central Campus • 1365 Dr. Martin Luther King Jr. Avenue • Mobile, Alabama 36603-5362 • (251) 405-4400
Southwest Campus • 925 Dauphin Island Parkway • Mobile, Alabama 36605-3299 • (251) 665-4100

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