



**Position:** Student Works – Part-time Note Taker, Scribes, Tutors, Proctors and Readers

**Qualifications:** Must be a full-time student enrolled at Bishop State Community College.

**Salary:** Minimum Wage

**Application Procedure:** Only a complete application packet will be given consideration for employment. A complete application packet consists of an official Bishop State Community College employment application and official transcripts.

Complete application packets will be accepted on a continuous basis and will remain active for available part-time and or adjunct positions. Available positions are contingent upon enrollment and the instructional needs of the College. Applications for employment are available from the Office of Human Resources or visit our web site at: [www.bishop.edu](http://www.bishop.edu). Send the complete application packet to:

**Office of Human Resources**  
Bishop State Community College  
351 North Broad Street  
Mobile, Alabama 36603

***In accordance with Alabama Community College System policy and guidelines, the applicant chosen for employment will be required to sign a consent form and to submit a non-refundable \$45.00 payment for a criminal background check. Employment will be contingent upon receipt of a clearance notification from the criminal background check.***

Bishop State Community College is an Equal Opportunity Employer. It is the official policy of the Alabama Department of Postsecondary Education, including Postsecondary institutions under the control of the State Board of Education, that no person shall, on the grounds of race, color, handicap, gender, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjective to discrimination under any program activity, or employment.

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